

## AdviceUK Membership – Our Membership Fees

**Please read this document before completing your membership application or renewal.**

### **Fee Structure**

Our membership fees are annual and they are graduated - i.e. small organisations with fewer resources pay smaller annual fees.

To facilitate a fair fee structure the membership fee comprises **two elements**:

- **Base fee:** The first element is a base fee. There are two levels for charities, to distinguish between entirely voluntary advice projects/organisations and those with salaried employees.
  - For **volunteer-only organisations** the 2018 base fee is £124.<sup>1</sup>
  - For **charities with paid employees** the 2018 base fee is £247.<sup>1</sup>
  - For **public sector/housing association** the 2018 base fee is £371.<sup>1</sup>
  - For **commercial organisations** the 2018 base fee is £494.<sup>1</sup>
  
- **Graduated element:** The second element is running costs-related. By running costs, we mean the amount that it costs to run the organisation's advice activities.
  - Volunteer-only organisations never pay a graduated element.
  - The graduated element does not apply to the first £100,000 of your running costs/budget.
  - If your advice service's running costs/budget is below £100,000 you don't pay the graduated element.
  - For organisations with the running costs above £100,000 the graduated element is calculated at £1 per £1,000 above the £100,000 threshold. This makes it sensitive to fluctuations in running costs, which will help you to retain your AdviceUK membership during times of low funding.
  - To calculate the graduated element of your fee we ask you to estimate what your advice service's running costs/budget will be for the coming year.<sup>2</sup> We will accept an approximate figure. So, if you experienced a loss in funding leading to a reduced advice budget you will have a lower fee.

<sup>1</sup>The base fee will increase in future years to keep pace with inflation.

<sup>2</sup>We have moved from using last year's actual running costs to next year's estimate in response to member feedback.