

Business name:

Business address:

Business postcode:

Business contact:

Sums insured	Option1	Option 2	Option 3
Office contents	£10,000	£20,000	£30,000
Computer equipment	£5,000	£10,000	£15,000
Portable equipment	£2,500	£5,000	£7,500
Loss of revenue	£100,000	£150,000	£200,000
Additional expenditure	£25,000	£25,000	£25,000
General liability	£2,000,000	£2,000,000	£2,000,000
Employers' liability	£10,000,000	£10,000,000	£10,000,000

Annual revenue: £

Has the client had a single claim, loss or damage of £1,000 or more in the last three years or incurred losses, damages or claims of more than £5,000? Yes No

If Yes, please provide details:

Please select the cover required:

Option 1 - £200 + IPT

Option 2 - £300 + IPT

Option 3 - £400 + IPT

Please confirm the date that you wish the cover to commence from:

Please confirm that the Statement of Fact overleaf has been read and that the facts stated above are correct: Yes No

Statement of fact

By accepting this insurance you confirm that the facts stated below are true. These statements, and all information you or anyone on your behalf provided before we agreed to insure you, are incorporated into and form the basis of the policy.

If anything in these statements is not correct, we will be entitled to treat this insurance as if it had never existed.

You should keep this Statement of Fact for your records.

Facts

1. Security

The security measures at the insured location(s) comply with the following criteria:

Physical Security

The devices for the security of your premises are in accordance with the following specification and all devices are put into full and effective operation whenever the premises are closed for business or left unattended.

Specification

1. The final exit door is secured by means of either a mortice deadlock or rimlock conforming to or superior to BS3621, or a key operated multi-point locking system having at least three locking bolts.
2. All other external doors, and internal doors providing access to any part of the building not occupied by you, are secured by means of either a locking device specified in 1 above, or by two key operated security bolts to engage the door frame.
3. Any external door, or internal door providing access to any part of the building not occupied by you, is secured by means of either a panic bar locking system incorporating bolts which engage both the head and sill of the door frame, or a mortice lock having specific application for emergency exit doors and which is operated from the inside by means of a conventional handle and/or thumb turn mechanism.
4. All ground and basement level opening windows and any upper floor opening windows/skylights accessible from roofs, balconies, fire escapes, canopies, downpipes and other features of the building are secured by means of a key operated locking device or permanently screwed shut.

Notes

- (i) The local fire authority must be consulted before you replace or augment the existing locking device fitted to a designated emergency exit door.
- (ii) The provisions of specification 4 do not apply to windows/skylights that are protected by means of either fixed round or square section solid steel bars not more than 10 cm apart, or fixed expanded metal, weld mesh or wrought ironwork grilles, or proprietary collapsible locking gate grilles.

2. Losses

In the last three years, you have not sustained:

- a. any single loss, damage or claim against you which exceeded £1,000, or
- b. more than £5,000 in total of losses, damage and claims against you,

in respect of risks insured under this policy (whether or not you made a claim under any previous insurance).

Data Protection Notice

By accepting this insurance you consent to Hiscox using the information we may hold about you for the purpose of providing insurance and handling claims, if any, and to process sensitive personal data about you where this is necessary (for example health information or criminal convictions). This may mean we have to give some details to third parties involved in providing insurance cover. These may include insurance carriers, third party claims adjusters, fraud detection and prevention services, reinsurance companies and insurance regulatory authorities. Where such sensitive personal information relates to anyone other than you, you must obtain the explicit consent of the person to whom the information relates both to the disclosure of such information to us and its use by us as set out above. The information provided will be treated in confidence and in compliance with the Data Protection Act 1998. You have the right to apply for a copy of your information (for which we may charge a small fee) and to have any inaccuracies corrected.